

**SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING & REGULATION**  
**South Carolina Board of Occupational Therapy Examiners**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Dr, Columbia SC 29210**  
**Video/Teleconference**

**Friday, February 9, 2024**

**Board Members Present**

Lesly W. James, Ph.D., OTR/L, Chairperson  
Ricardo Holmes, Sr., OTR/L, Vice-Chairperson  
Rebecca Coleman, OTR/L  
Nadine K. Hanner, OT  
Leslie Lyerly, RN

**Board Members Absent**

Melissa Hevia, OTA

**Staff Present**

Mack Williams, Board Administrator  
Mary League, Esquire, Advice Counsel  
LeAnna McMEnamin, Esquire  
Ervin Bond, IRC

**Non-Staff Present**

Janine Turner, NBCOT Ambassador

Public notice of this meeting was properly posted at the SC Board of Occupational Therapy Synergy Business Park, Kingstree Building 110 Centerview Drive, provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Call to Order**

Dr. James, Chair called the meeting to order at 10:08am. The meeting was held via video/teleconference.

**Approval of the Agenda:**

**Motion:** In open session, Mr. Holmes made a motion to amend the agenda due to exigent circumstances to add 2024 SCOTA Conference after number eight (8) on the agenda. The motion is seconded and approved.

**Motion:** In open session, Mr. Holmes made a motion to approve the agenda with noted changes. The motion is seconded and approved.

**Approval / Disapproval of Absent Members:**

**Motion:** In open session, Ms. Lyerly made a motion to approve the absence of Ms. Hevia. The motion is seconded and approved.

**Approval of the Minutes:**

**Motion:** In open session, Ms. Hanner made a motion to approve the November 17, 2023 meeting minutes. The motion was seconded and approved.

**Office of Investigations and Enforcement (OIE/IRC) Report:** Mr. Bond presented the statistical report and training report to the Board. The Board accepted both reports as information.

**IRC Recommendations**

Mr. Bond presented the IRC report to the Board. Mr. Bond presented one (1) Formal Complaint, Case # 2023-15 to the Board for approval.

**Motion:** In open session, Mr. Holmes made a motion to approve the IRC recommendations for approval of Case # 2023-15. The motion was seconded and approved.

**Office of General Council (ODC) Report:** Ms. McMenamain presented the ODC Report. The Board accepted the ODC report as information.

**Finance Report:** Mr. Williams, Board Administrator, presented the financial report.

**Motion:** In open session, Ms. Hanner made a motion to accept the finance report.

**Ethics Commission:** Mr. Williams reminded the Board to file with the Ethics Commission prior to the deadline.

**Disciplinary Hearing:**

**Consent Agreement:**

**2023-5:** The respondent did not make a personal appearance before the Board and was not represented by legal counsel. Ms. McMenamain presented the consent agreement to the Board.

**Motion:** In open session, Mr. Holmes made a motion to accept the consent agreement for Case # 2023-5. The motion was seconded and approved.

**2024 NAP Annual Meeting**

**Motion:** In open session, Mr. Holmes made a motion to approve Dr. James attendance at the NAP meeting. The motion was seconded and approved.

**2024 CLEAR Annual Meeting**

**Motion:** In open session, Ms. Hanner made a motion to approve Mr. Holmes and herself to attend the CLEAR conference and Dr. James as an alternate. The motion was seconded and approved.

**2024 SCOTA Conference:**

**Motion:** In open session, Mr. Holmes made a motion to approve Ms. Hevia to attend the SCOTA conference on behalf of Dr. James. The motion was seconded and approved.

**Appoint IRC Members:** The Board discussed IRC members. The Board will consider two names for IRC. The Board deferred the vote until the next meeting.

**OT Licensure Compact (Update):** Dr. James updated the Board on the OT licensure compact. The compact is currently considering vendors for the data system. The next compact meeting will be at the AOTA annual meeting.

**2024 Election of Board Officers**

**Motion:** In open session, Mr. Lyerly made a motion to nominate and approve Dr. James as Chair and Mr. Holmes as Vice Chair. The motion was seconded and approved.

**Ms. Turner, NBCOT Ambassador:** Ms. Turner updated the Board on the NBCOT.

**ADJOURNMENT**

**Motion:** In open session, Ms. Hanner made a motion to adjourn the meeting.

There being no other business, the meeting was adjourned at 11:37am.

  
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Administrator

5/17/24  
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Date